

GUJARAT NARMADA VALLEY FERTILIZERS & CHEMICALS LTD

Tender No. : GNFC/TDI-II/Civil/ARC/2026-28

Name of work : Annual Rate Contract (ARC) for Civil maintenance activities at GNFC, TDI-II Dahej-2026-28.

Time Limit : 12+12 Months (2026-2027, Extendable for one more year 2027-2028)

SCOPE OF WORK / CONTRACT

- 1) Under this contract, the contractor will be required to carryout all the civil & structural work as per the instructions of the Engineer-In-Charge (EIC) at plant area from time-to-time such as by issuing drawings (drgs.) sketches or oral instructions confirmed in writing. During the entire period of the validity of this contract the rates for, carrying-out such works shall be paid as per approved Schedule of Rates (SOR).
- 2) This contract is for small & miscellaneous (misc.) jobs of different types. To carryout the above jobs expeditiously throughout the year, the contractor will have to establish a temporary office & store at site given by the, (Contractor will be allocated space free of cost to construct a temporary site office cum store at a location) as decided by the company. The contractor will bear all the expenses pertaining to these. The above store & site office shall be immediately vacated on the expiry of the contract. In-case if the contractor fail to do so within a period of one month from the expiry of the contract the Company shall take appropriate action, at their risk & cost. The expenditure so incurred shall be deducted, from Security Deposit (SD) / Pending Bills.
- 3) Under various issued works, some of the works will have to be carried-out urgently & at short-notice. More so in plant shut down period where in the work will have to be started on war footing basis and without any prior notice The work may have to be executed at odd hours of the day. Contractor shall make all the arrangements and resources needed to start and complete the shut down works according to the needs of the work/plant. Therefore, the contractor will have to ensure that Manpower of different trades are made available, at a very short-notice ,generally 24 hours. In-case of any delay on their part to start the job within specified time, Company reserves the right to get such jobs executed through another contractor at their risk & cost.
- 4) Since most of the work will have to be carried-out during the operation of the various plants & within their battery-limit, the contractor will observe all safety & security rules of the Company which are in force from time to time. Any violation of such rules & regulations will result in serious punitive actions .
- 5) Efforts have been made to cover all the specifications of the items mentioned in the Tender. However, where the same are not specified in the Tender, the relevant I.S, specification shall be applied. For any ambiguity or in case of non-availability of specification, either in the Tender or I.S. specification, Unless otherwise expressly stipulated in the SOR or item description, the mode of measurement shall be as per I.S.: 1200.
- 6) The company reserves the right to order any items of the Value Contract independently as may be considered urgent. The contractor shall be bound to execute any item of the Value Contract at its approved rates when the contractor are called-upon to do so during execution of this contract. The Company also reserves the right to appoint more-than two Contractor for jobs falling under this contract, as per the requirement of work.
- 7) As this contract is for jobs of small & miscellaneous nature, jobs required to be carried-out

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maintenance (maint.), alternations & modifications of the Plant are likely to come during the tenure of this contract. No quantities have been mentioned in the offer, therefore, the scope of work to be executed, by the contractor under this contract is uncertain. However, GNFC will try to give full justice to order.

- 8) Since the work is to be carried-out in different operation areas of various plants, it is likely that due-to operation & maint. problems, work permit may not be available all the time or clearance to carryout the work at certain time. For any such delay in the work, the contractor will not be entitled to claim any extra expenses. However, suitable extension in the completion time-limit shall be considered for such delay.
- 9) The contractor will be required to work in close coordination with other agencies like Mechanical (Mech.) work for pipe, equipment & machinery erection etc. At times, in order to work in coordination with different activities, the contractor may be required to remain idle. No extra claim or payment shall be made, by the Company, on such account.
- 10) All the areas where the existing grading is disturbed in the course of execution of the work, the same shall be made good, by the contractor, to the satisfaction of the 'EIC' at no extra-cost.
- 11) The materials, design & workmanship shall satisfy the relevant I.S., the specification contained herein & the codes referred-to. Where the job specification are at variance to the Standard (Std.) codes & specifications, job specifications mentioned in the Tender Document/ contract will prevail.
- 12) Division of Quantities for superstructure & foundation : The works below paving level will be measured under the item of foundations & the work above paving shall be measured under the item 'Superstructure'. The paving level will be as indicated in the relevant drawings (drgs.).
- 13) Checking of Levels & Set-Outs : Contractor shall be exclusively responsible to the Company, for ensuring proper levels, dimensions & setting-out of works etc. & shall rectify effectively errors or imperfection therein. Such rectification shall be carried-out, by contractor at their own cost, after instructions are issued to that effect by the 'EIC'.
- 14) **To be supplied, by the contractor :**
 - 1) All materials consumable, testing application tools tackles necessary for completing civil work should be procured & supplied, by the contractor at their Own Cost.
 - 2) All borrow areas for procuring earth on sand etc. should be arranged, by the contractor & no payment, towards royalties, right of way etc. shall be payable by the contractor. The rate quoted for relevant items should be include such costs.
- 15) Tests on material mentioned in the specifications will apply on all materials brought to site by the contractor if required, on sample basis. Tests on materials supplied, by the Company, if required, by the Engineer-In-Charge (EIC), will be carried-out by the contractor but cost of such

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tests will be reimbursed by the Company at actual on production of proper document.

16) The contractor shall be responsible for the safety & any loss, damage or injury caused or suffered by any Employee, Labour, Equipments, Materials or other properties of their or of GNFC.

17) All safety equipments required for execution of jobs inside plant area, like safety helmets, and safety shoes shall be brought by the contractor. However Safety belts, safety goggles, safety gloves etc. shall be issued free of cost to the contractor by GNFC on returnable basis.

1) Storage of construction materials:

The works under this contract are to be carried out in running plant conditions hence following care shall be taken while storing the construction materials.

- A. Material like sand, metal, bricks, concrete blocks steel etc. shall be required to be stored within specific boundary & within 100 meter lead from the site of work. The boundary around each stack shall be made redominant material like bricks or blocks till the material is stacked there. Once the material is consumed or required to be shifted, the boundary shall be removed.
- B. The material shall be so stacked that it will not obstruct the traffic around it.
- C. The space / area of stacking the material shall be got approved by the EIC prior to its stacking.

2) Manpower & machinery :

The contractor shall be required to maintain minimum following manpower for continuous & technical working at site. Additional manpower shall be deployed as per job requirement as & when needed.

- A) **Engineer :** One in number. He should be qualified with minimum Diploma In Civil Engineering & should have sufficient experience .
- B) **Supervisor :** Generally two to Three in number. They should be educated & literate & able to read the instructions. They should have experience of working in Industries.
- C) **Machinery:** 1 No. Concrete mixer.
1 No. Vibrator with needles of different sizes
1 No. Concrete breaker

Signature of EIC.

Signature & Seal of Contractor.

Date:

Place: